

**Natural Land Institute**  
**2011 Conservation Legal College Internship**  
**Position Description**

**Objective:** To assist with the legal aspects of reviewing and transferring conservation easements to other organizations (by the Natural Land Institute (a 52-year old land conservation organization located in Rockford, Illinois serving northwestern Illinois).

**Hours:** 15-20 hours per week, 3 days per week. Schedule negotiable.

**Compensation:** Internship position is not compensated, but any required or necessary paperwork will be completed to provide college credits.

**Supervisor:** Executive Director,

**Required Skills:**

- Basic knowledge of Illinois real estate laws
- Ability to review and draft legal documents
- Good writing skills
- Interest in the work of nonprofit conservation groups
- Desire to work with real estate attorneys to learn conservation law

**Responsibilities:**

- Review conservation easement files and prepare draft documents to transfer the easements to other non-profit organizations
- Coordinate legal review of transfer documents with real estate attorney and recipient organization's legal counsel.
- Present documents to Land Conservation Committee and Board for review
- Complete transfer of easements to other organizations and record legal documents

**Program Eligibility & Submission:**

- Students interested in the field of conservation and real estate law
- Cumulative GPA of 2.0 or above
- Car or other means of transportation to the internship site
- Must enjoy working with volunteers
- Completed application
- Two letters of recommendation
- One-page essay about what student hopes to gain from internship
- Submission of requirements for internship completion/credit from college/university
- Interview with Executive Director and Assistant Director

## Conservation Legal Internship Application

Please complete and return to:

Jerry Paulson, Natural Land Institute, 320 South Third Street, Rockford, IL 61104

[paulsonjerry@aol.com](mailto:paulsonjerry@aol.com)

Name:

College/University:

Year in school:

Major field of study:

GPA:

School address:

Home address:

Phone:

Cell phone:

Email:

Birthdate:

Available Dates (Beginning/end) :

Have you previously interned anywhere, and if so where?

What extra-curricular activities/clubs are you involved with?

Are you available on weekends?

References: (please list 2 people & their phone numbers who are not relatives)

- 1)
- 2)

Please return this completed form, two letters of recommendation from a previous employer or professor, your requirements for internship credit and a one page essay on what you hope to gain from an internship with us. Internships are available spring and summer.