



## BUSINESS/ORGANIZATION CHECKLIST

**Note:**

Each item below is not applicable to every property. This is a list of suggestions to guide you in choosing ways to bring conservation into your organization. For certification purposes, at least one criteria must be met from each category, with a total of ten criteria fulfilled. Certification is valid for five years and renewable through a return visit to verify that conservation practices were maintained.

Name: \_\_\_\_\_

Business Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

Contact Email: \_\_\_\_\_

Website: \_\_\_\_\_

### 1. Native Vegetation

- \_\_\_ Native plants incorporated into existing landscape beds
- \_\_\_ Native trees and shrubs incorporated into existing landscape
- \_\_\_ Managing property for invasive species
- \_\_\_ Protects or restores existing high quality areas
- \_\_\_ Creates a new native plant habitat.

### 2. Water Stewardship

- \_\_\_ Water directed from at least 1 downspout to a rain garden, rain barrel, bioswale, or over a bed of rocks to help retain and filter stormwater.
- \_\_\_ Runoff reduced with permeable walkway or parking lot
- \_\_\_ Property along aquatic habitats managed to reduce erosion and pollutants.
- \_\_\_ Low-flow toilets and faucets installed in building

### 3. Landscape Management

- \_\_\_ Compost bin or pile used for landscape waste and/or food scraps
- \_\_\_ Use of fertilizers, herbicides, and pesticides minimized
- \_\_\_ Leave grass clippings in place (unless composted)
- \_\_\_ Leaves used to mulch around trees, shrubs, and landscape beds
- \_\_\_ If service used, check into their practices

**Continue for more categories...**

#### 4. Wildlife Habitat

- \_\_\_ Bird feeders provided
- \_\_\_ Bird, bat, or native bee houses provided
- \_\_\_ Water provided (bird bath, fountain, pond)
- \_\_\_ Pollinator habitat provided
- \_\_\_ Leave standing vegetation and leaves in landscape beds over winter to provide habitat

#### 5. Conservation Ethic

- \_\_\_ Volunteers to improve native landscapes
- \_\_\_ Utilizes a recycling program and uses paperless options when possible
- \_\_\_ Incorporates composting of food scraps and landscape waste
- \_\_\_ Has an organic vegetable garden on site
- \_\_\_ Educates staff about resource conservation: turn off lights, don't leave water running, etc.
- \_\_\_ Provides staff and clientele with outdoor natural area for use during breaks
- \_\_\_ Provides staff and clientele with local environmental literature about programming and volunteer opportunities.

For office use only:

Site Visit Date: \_\_\_\_\_

Certification Date: \_\_\_\_\_

Payment Amount: \_\_\_\_\_ Method: \_\_\_\_\_